

**INSTRUCTIONS FOR REAL ESTATE APPRAISER
STATE CERTIFICATION OR STATE PROVISIONAL LICENSE**

Please read the enclosed application carefully before filling in the required information.

The attached application must be accompanied by a check or money order for the appropriate fee, made payable to: "Treasurer, State of CT". Application fees are non-refundable. Please mail the application and fee to:

**Department of Consumer Protection
Occupational & Professional Licensing Division
165 Capitol Avenue
Hartford, CT 06106**

FOR CONNECTICUT RESIDENT APPLICANTS SEEKING TO TAKE THE STATE CERTIFIED APPRAISER EXAM (GENERAL OR RESIDENTIAL)

Select the type of Certification or License you are applying for. Choose only one category.

- Section I. Complete the Personal Information about the applicant.
- Section II. Complete this section if you are applying for a State Provisional License.
- Section III. Provide the Relevant History concerning the applicant.
- Section IV. Provide a history of applicant's education required or equivalent education.
- Section V. List a history of applicants Appraisal Employment History.
- Section VI. List the examples of applicants Work Product that applicant submitted for review.
- Section VII. Obtain three (3) character references to sign and attest to applicant's integrity.
- Section VIII. Have a Notary Public Attest to the truthfulness of the applicant's information on the application.

If approved, information about taking the respected appraiser exam will be sent to the applicant

FOR APPLICANTS FOR STATE PROVISIONAL LICENSED REAL ESTATE APPRAISER

Submit the non-refundable \$40.00 Application Fee.

Complete Sections I, II, III, IV, VII, and VIII.

Submit ORIGINAL proof of the required seventy-five (75) hours of education.

**FOR APPLICANTS WITH CURRENT CERTIFICATION OR LICENSE FROM STATES IN
RECIPROCAL AGREEMENT WITH CONNECTICUT (NON-RESIDENT OR RESIDENT)
(Maine, Massachusetts, Missouri, New Hampshire, New York, Rhode Island, Tennessee,
Wyoming)**

Choose the type of appraiser category.

Complete Sections I, II (if applicable), III, VIII and Consent for Service.

Obtain and submit an ORIGINAL 'Letter of Good Standing' from the certifying or licensing authority in your state of residence.

**FOR NON-RESIDENT/RESIDENT APPLICANTS FROM STATES NOT RECIPROCAL WITH
CONNECTICUT**

REQUIREMENTS FOR NON-RESIDENT/RESIDENT APPLICANTS CURRENTLY HOLDING A
VALID/CURRENT CERTIFICATION OR STATE LICENSE FROM NON-RECIPROCAL STATE:

Choose the type of appraiser category.

Complete Sections I, II (if applicable), III, IV, V (see below), VI, VIII.

- Section VI. 1. List your appraisal-related experience.
2. Submit a detailed experience log of your appraisal experience within at least the last two years from application date. Samples of your work are not required at this time.

Obtain and submit an **ORIGINAL** Letter of Good Standing' from the certifying or licensing authority in your state of residence.